

**MINUTES OF THE BOARD OF TRUSTEES MEETING HELD OCTOBER 27, 2015**

**Members Present:** Brian Booth, Daniel Lombardo, Timothy Donnelly, Michelle Mattei

**Members Absent:** None

**Others Present:** Gretchen Bell - Library Director  
Marta Russell – Board Clerk  
Joseph Modafferi – Library Accountant  
Howard Heffler – Library Treasurer  
Lauren Cully Banks

**AGENDA**

- Pledge of Allegiance
- Appoint and Swear in New Board Trustee
- A.** Roll Call - Approval of Minutes
- B.** Public Forum
- C.** Approval of Warrants
- D.** Financial Reports
- E.** Personnel
- F.** Sub-Committee Report
- G.** Old Business
- H.** New Business
- I.** Director’s Report
- J.** Public Forum

The Pledge of Allegiance was recited.

The meeting was called to order at 7:00 PM by the Board President, Brian Booth

Mr. Booth advised the Board the person he expected to be sworn in as a new Board Trustee was unable to attend the meeting.

**A. Approval of Minutes**

The Board approved the minutes of the September 23, 2015 meeting on motion by Tim Donnelly, seconded by Daniel Lombardo.

Ayes: 4                      Noes: 0                      Motion carried

**B. Public Forum**

*Disclaimer: Public Forum is an opportunity for the public to make statements to the Nanuet Library Board of Trustees. Statements are not made to other members of the public. The Board does not routinely comment on personnel issues in public. It is the Board’s strong recommendation that any criticisms or compliments concerning personnel be made in writing and not presented at the open forum. Comments made in writing allow the Board to review the comments in detail and to ask the Director to review the comments and take action if necessary*

According to the Public Forum Policy revision dated March 27, 2012, members of the public wishing to speak during Public Forum will be limited to a statement of no more than two (2) minutes in length.

No member of the public chose to speak at this time.

**C. Approval of Warrants**

Warrant #4 dated October 27, 2015 was approved on motion by Daniel Lombardo, seconded by Tim Donnelly.

Ayes: 4                      Noes: 0                      Motion carried

Warrant #4A dated October 27, 2015 was approved on motion by Daniel Lombardo, seconded by Michelle Mattei.

Ayes: 4                      Noes: 0                      Motion carried

**D. Financial Reports**

**Accountant's Report:**

The Board approved the Accountant's Report dated August 31, 2015, as submitted by Joseph Modafferri, the Library's Accountant, on motion by Tim Donnelly, seconded by Daniel Lombardo.

Ayes: 4                      Noes: 0                      Motion carried

The Board approved the Accountant's Report dated September 30, 2015, as submitted by Joseph Modafferri, the Library's Accountant, on motion by Daniel Lombardo, seconded by Tim Donnelly.

Ayes: 4                      Noes: 0                      Motion carried

**Treasurer's Report:**

The Board approved the Treasurer's Report dated September 1 – 30, 2015, as submitted by Howard Heffler, the Library's Treasurer, on motion by Tim Donnelly, seconded by Michelle Mattei.

Ayes: 4                      Noes: 0                      Motion carried

Howard reported that as of October 15, 2014, we had received two million four hundred fifty nine five hundred sixty-five dollars (\$2,459,565) of our tax money from the school district. This amount represents eighty six percent (86%) of our total levy.

Howard also advised the Board that the Library had received five thousand dollars (\$5000) from the Friends of the Nanuet Public Library.

**E. Personnel**

The Board approved the following resolution on motion by Tim Donnelly, seconded by Daniel Lombardo:

**RESOLVED,                      That the Nanuet Library Board of Trustees approves the hiring of Arjana Frroki, Page, effective September 29, 2015.**

Ayes: 4                      Noes: 0                      Motion carried





The Board reconvened into Public Session, at 10:14 p.m., on motion by Tim Donnelly, seconded by Dan Lombardo.

Ayes: 4

Noes: 0

Motion carried

No further business appearing, the Board adjourned the meeting at 10:15 p.m., on motion by Dan Lombardo, seconded by Tim Donnelly.

Respectfully submitted,

Marta Russell  
Clerk to the Board of Trustees  
Nanuet Public Library

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